

Comprehension

To comprehend means 'to understand or grasp'. It is ability to understand what you listen or what you read. A comprehension exercise is, therefore, means to test a candidate's ability to understand and retain the contents of a given passage.

First of all, it is necessary to get the general idea by reading the passage, study the points thoroughly and bring out the relevant portions. By studying twice or thrice, the important ideas will come out. It is very important to bring out the central idea of given passage.

Sometimes in comprehension to test the ability, alternative questions are given. While answering the questions on the given passage, it must be kept in mind that the answers must be derived from the passage itself. You should not add your own thoughts, views or opinions.

Sometimes you are required to give the Summary or Central idea of the passage. The Summary or Central Idea should be about one-third of the given passage. If you are required to suggest a suitable title to the given passage, remember that the title must be derived from the central idea of the passage.

Essential Skills

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| 1. Logical ability | 2. Analytical ability |
| 3. Reasoning ability | 4. Ability to understand the main motive or the idea of author. |
| 5. Reading speed | 6. Vocabulary power. |